

CITY OF ST. AUGUSTINE

City Commission Special Meeting  
Monday, August 13, 2018

The City Commission met in formal session Thursday, August 13, 2018 at 3:00 P.M. in the Alcazar Room at City Hall. The meeting was called to order by Mayor Nancy Shaver, and the following were present:

**1. Roll Call:**

Nancy Shaver, Mayor/City Commissioner  
Todd Neville, Vice Mayor/City Commissioner  
Leanna S. A. Freeman, City Commissioner  
Nancy Sikes-Kline, City Commissioner  
Roxanne Horvath, City Commissioner

John Regan, City Manager  
Timothy A. Burchfield, Assistant City Manager  
Isabelle Lopez, City Attorney  
Darlene Galambos, City Clerk  
David Birchim, Director, Planning and Building  
Jim Piggott, General Services Director  
Mike Cullum, Director, Public Works  
Mark Litzinger, Director, Financial Services  
Meredith Breidenstein, Director, Budget & Performance Management  
Paul K. Williamson, Director, Public Affairs  
Barry Fox, Police Chief  
Carlos Aviles, Fire Chief  
Robin DiAngelis, Recording Secretary

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**2. General Public Comments**

The Commissioners heard from the following members of the public:

Ed Slavin  
Tom Reynolds  
BJ Kalaidi<sup>1</sup>

**3. Discussion of the 2018 Infrastructure Assessment.**

Mike Cullum, Public Works Director, introduced Angela Bryan and Laura Constantino with Four Waters Engineering, Inc., who gave a PowerPoint presentation

regarding the current Infrastructure Assessment.<sup>2</sup>

Ms. Bryan said that the City's overall infrastructure score for 2018 was C+, which was an increase from the 2015 baseline assessment. She also said the score was developed based upon the American Society of Civil Engineers report card for the nation.

Ms. Bryan stated that six Public Works functions were judged and graded using eight criteria as follows:

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<sup>1</sup> Written comments attached to original minutes.

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<sup>2</sup> PowerPoint presentation included with original packet.

Public Works function and grade:

Roads	C
Water Distribution System	B-
Water Treatment System	C+
Sewer Collection System	C+
Wastewater Treatment System	C+
Storm water System	C

Criteria:

- Capacity
- Public Safety
- Resilience
- Innovation
- Operations & Maintenance
- Condition
- Funding
- Future Need

Ms. Bryan summarized each function and the grade received.

Commissioner Neville questioned the deficiency in the storm water category.

Ms. Bryan explained that portions of the storm water system were evaluated, and that was how the score was reached; however, it was not feasible to evaluate all pipes, which could cause fluctuations in scoring.

Commissioners discussed the wastewater treatment system, road paving, storm water projects, water distribution, water meter replacement costs, sewer collection systems, wells and well pumps.

Ms. Bryan concluded with proposed capital projects plans culminating with a five year total.

**4. Discussion of the Five-year Capital Improvement Plan (CIP).**

Meredith Breidenstein, Budget and Performance Management Director, presented the proposed Capital Improvement Plan for FY 2019-2023.

John Regan noted how the Capital Improvement Plan had changed to prioritize water main replacement and resurfacing. He said the budget would reflect work associated with water treatment plants, lift stations, and well field management. He also said the storm water fund would reflect projects related to sea level rise.

Ms. Breidenstein said that this was a first look at the Capital Improvement Plan and the budget. She asked Commissioners to note topics for further discussion during the budget workshop meetings held at the end of August.

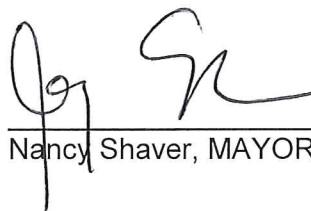
Mayor Shaver asked for a discussion regarding Sevilla Street rehabilitation and whether there was an opportunity to accelerate check valve installation throughout the City.

Commissioner Freeman questioned budget items for the geographic areas near State Road 312.

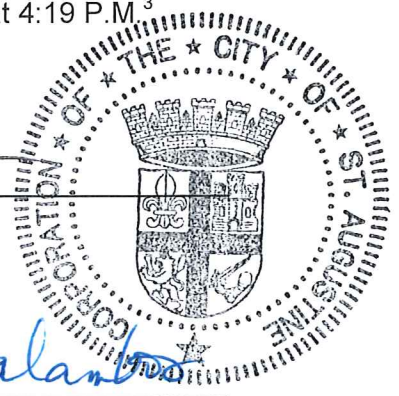
Commissioner Neville asked for a strategic parking plan.

**5. Adjournment**

There being no further business, the meeting was adjourned at 4:19 P.M.<sup>3</sup>

  
Nancy Shaver, MAYOR

  
Darlene Galambos, CITY CLERK



Darlene Galambos, CITY CLERK

<sup>3</sup> Transcribed by Robin DiAngelis