

CITY OF ST. AUGUSTINE

City Commission Special Meeting
Friday, August 24, 2018

The City Commission met in formal session Friday, August 24, 2018 at 9:00 A.M. in the Alcazar Room at City Hall. The meeting was called to order by Mayor Nancy Shaver, and the following were present:

1. Roll Call: Nancy Shaver, Mayor/City Commissioner
Nancy Sikes-Kline, City Commissioner
Roxanne Horvath, City Commissioner

Absent: Todd Neville, Vice Mayor/City Commissioner (excused)
Leanna S. A. Freeman, City Commissioner (excused)

John Regan, City Manager
Timothy A. Burchfield, Assistant City Manager
Isabelle Lopez, City Attorney
Darlene Galambos, City Clerk
David Birchim, Director, Planning and Building
Jim Piggott, General Services Director
Mike Cullum, Director, Public Works
Todd Grant, Deputy Director, Public Works
Reuben Franklin, Mobility Manager
Mark Litzinger, Director, Financial Services
Meredith Breidenstein, Director, Budget & Performance Management
Paul K. Williamson, Director, Public Affairs
Barry Fox, Police Chief
Carlos Aviles, Fire Chief
Robin DiAngelis, Recording Secretary

2. General Public Comments

The Commissioners heard from the following members of the public:

- Tom Reynolds
- James Otto

3. Discussion of FY 2019 budget and action items.

Meredith Breidenstein, Budget and Performance Management Director, facilitated discussion of the FY 2019 proposed budget.

Ms. Breidenstein began with the total budget and all expenses by category and noted a 1% decrease, approximately \$580,000, in general government services.

Mr. Regan proposed to the Commission for discussion an increase in the paving budget by \$100,000 for FY2019. He said the increase could be accomplished by changing the rate of surplus transfer from \$400,000 to \$300,000. He felt confident that the Public Works Department could handle the increased paving schedule.

Ms. Breidenstein said that the transfer could be made; however, she stressed that

the increase to the paving budget would not occur yearly.

Ms. Breidenstein discussed the Utility Fund, which encompassed the transmission and distribution of the City's water and sewer systems. She noted that spending in the Utility Fund was covered by customer fees. She also highlighted Capital Improvement Plan and action items shown in the budget booklet.¹

Ms. Breidenstein moved forward with the Stormwater and Solid Waste Funds.

Mike Cullum, Public Works Director, addressed costs for stormwater protection in neighborhoods, particularly the Lake Maria Sanchez project. He said that the FEMA match funding could provide significant upgrades for stormwater protection and a resiliency wall could offer protection from the adjacent marsh.

Ms. Breidenstein noted that the City's Solid Waste Fund was impacted by Hurricanes Matthew and Irma, and FEMA reimbursement claims were outstanding.

Todd Grant, Assistant Public Works Director, addressed garbage tonnage costs, recycling, automated garbage collection and sustainability to reduce and reuse.

It was the consensus of the Commission to create a plan and initiate projects to reduce and reuse.²

Commissioner Sikes-Kline questioned the continued outfall backflow prevention that was part of the Stormwater Capital Improvement Plan.

Ms. Breidenstein said it was the continuation of the installations that began in FY2018 with Stormwater Reserve Funds. She said the funds would continue to roll over until the project was complete.

Mr. Cullum noted that most of the completed backflow installations were in Davis Shores, and the Public Works Department was compiling a priority list for an additional 80 valves.

Ms. Breidenstein reviewed the Marina Fund, which was also an enterprise fund. She said that the marina sustained considerable damage during Hurricanes Matthew and Irma and was in the repair process, and the figures projected reflected the usage at full capacity.

Ms. Breidenstein continued with the Visitor Information Center, which funds itself with garage parking fees and gift shop revenue. She stated that funds were also directed towards mobility and historic preservation.

Ms. Breidenstein stated that was the conclusion of FY 2019 budgets by fund and directed attention towards proposed action items on page 53.¹

Discussion ensued regarding the following:

- Street paving
- Mobility
- Commercial delivery zones
- Tolomato parking lot
- Priority code updates
- Solar power analysis
- Waterworks building
- Arts, culture and education
- Sister City relationship
- Tourist Development grants
- Homeless operations
- Family reunification program
- St. Francis House agreement
- Home Again St. Johns
- Continuum of Care
- Event Management
- Capital Plan Financing
- Updating entry gateways
- Communication and citizen engagement


¹ Budget booklet provided with agenda packet.

² There was a brief recess from 10:26 to 10:41 a.m.

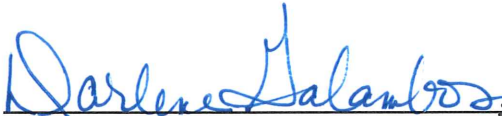
After the discussion, there was consensus to address funding needs for Continuum of Care, Home Again St. Johns, Arts and Culture, entry gateways, Sister Cities Celebration and additional paving during a subsequent meeting.

4. Adjournment

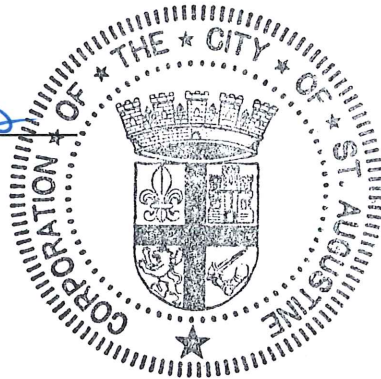
There being no further business, the meeting was adjourned at 11:52 A.M.³



Nancy Shaver, MAYOR



Darlene Galambos, CITY CLERK



³ Transcribed by Robin DiAngelis