

St. Augustine Transportation and Parking Master Plan Phase 1 Project Plan Schedule

7/19/2016

Additional Work Plan Details

Tasks	April	May	June	July	August	September	October	November	December	January
Phase 1 IDENTIFYING ISSUES AND BUILDING A FRAMEWORK										
1.1 City Commission Meeting	1									
1.2 Data Collection										
Stakeholder Interviews										
City-Specific Data Collection					2					
1.3 Mobility Advisory Task Force Meeting #1										
Task Force Meeting #1 Summary				3						
1.4 Kickoff Workshop										
1.4.1 Walking Tour				4						
1.4.2/1.4.3 Public Open House / Design Charrette				5/6						
1.4.4 Agency Coordination				7						
1.5 Parking Inventory and Analysis										
Data Collection/Observations/Analysis					8					
1.6 Mobility Advisory Task Force Meeting #2										
Task Force Meeting #2 Summary					9.1					
Mobility Advisory Task Force Meeting #3										
Mobility Advisory Task Force Meeting #4										
Immediate Action Items Executive Summary									9.2	
Transportation and Parking Master Plan Framework										9.3
Framework Presentation to City Commission										

Deliverables:

- 1 - Commission PowerPoint Presentation
- 2 - Traffic Collection Memo (Protean)
- 3- Task Force Meeting #1 PowerPoint, Agenda, Sign-In Sheets, Comment Forms, Guiding Principles
- 4 - Walking Tour Summary, Mobility Concerns, Pictures
- 5/6 - Open House/Design Charrette Agenda, PowerPoint, Graphics, Sign-In Sheets, Comment Forms

- 7 - Agency Meetings Summaries
- 8 - Parking Technical Memo (Desman)
- 9.1 - Task Force Meeting PowerPoint, Agenda, Sign-In Sheets, Comment Forms
- 9.2 - Immediate Action Items, Executive Summary
- 9.3 - Master Plan Framework