



# City of St. Augustine Planning & Building Department

## Affidavit for Building Alterations and Renovations

Any and all work performed on an existing building shall be categorized as a Repair or a Level 1, 2 or 3 alteration pursuant to Chapter 3 of the 2007 Florida Existing Buildings Code.

**Definitions:**

**Repairs:** Patching or restoration of materials, elements, equipment or fixtures for the purpose of maintaining such materials, elements, equipment or fixtures.

**Level 1 Alteration:** includes the removal and replacement of the covering of existing materials, elements, equipment or fixtures using new materials, elements, equipment or fixtures that serve the same purpose.

**Level 2 Alteration:** includes the reconfiguration of space; the addition or elimination of any door or window; the reconfiguration or extension of any system or the installation of any additional equipment.

**Level 3 Alteration:** applies where the work area exceeds 50% of the aggregate area of the building and made within any 12 month period.

**Exception:** Work areas in which the alteration work is exclusively plumbing, electrical or mechanical shall not be included in the computations of total area of all work areas.

List the complete scope of work proposed for this project:

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I, \_\_\_\_\_, AFFIRM THE SCOPE OF WORK LISTED ABOVE REPRESENTS THE ENTIRE SCOPE OF WORK FOR THIS PROJECT. ANY WORK PERFORMED WHICH IS NOT LISTED ON THIS PROJECT MAY REQUIRE A PLAN REVISION AND MAY BE SUBJECT TO A STOP ORDER.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Before me this \_\_\_\_\_ day of \_\_\_\_\_, in the City of St. Augustine, Florida, County of St. Johns, has personally appeared \_\_\_\_\_ and personally affirms all statements and declarations herein are true and correct.

Notary Public, State of Florida, County of St. Johns  
Personally known  Produced valid identification   
ID Type \_\_\_\_\_

Notary Seal  
  
Sign \_\_\_\_\_