

CITY OF ST. AUGUSTINE

Regular City Commission Meeting  
June 28, 2004

The City Commission met in a formal session Monday, June 28, 2004, at 5:00 p.m. in The Alcazar Room at City Hall. The meeting was called to order by Mayor George Gardner, and the following were present:

**1. Roll Call:**

George Gardner, Mayor/City Commissioner  
Susan Burk, City Commissioner  
Errol D. Jones, City Commissioner  
Donald A. Crichlow, City Commissioner  
William Lennon, City Commissioner

William B. Harriss, City Manager  
James P. Wilson, City Attorney  
Martha V. (Nell) Porter, City Clerk  
Timothy A. Burchfield, Chief Administrative Officer  
John Regan, Chief Operations Officer  
Mark Knight, Director, Planning and Building Department  
Dr. William Adams, Director, Heritage Tourism  
Robert Leetch, Director of Utilities  
William H. Harding, Director, Public Works  
Paul K. Williamson, Director, Public Affairs  
Mark Litzinger, City Comptroller  
Lt. Jeremy A. Masters, Police Department  
Capt. John Rayno, Fire Marshal  
Orfeo Paolini, Sound Technician  
Karen Rogers, Recording Secretary

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**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Dr. David Rice, Ancient City Baptist Church, delivered the invocation and Commissioner Lennon led the Pledge of Allegiance.

**3. ADMINISTRATIVE ITEMS**

**3.A/ Modification of Agenda**

Mr. Harriss stated that staff would be presenting a fireworks report under Item 5., Staff Reports and Presentations, and under the discussion items for the City Manager's Agenda they would discuss a

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Memorandum of Understanding between the City and the police union.

**3.B/ Approval of Minutes**

The minutes of the City Commission Regular Meeting of June 14, 2004 were approved as presented.

**3.C/ Proclamations**

**3.C.1/ Flagler College Students in Free Enterprise.**

Mayor Gardner read and presented the proclamation to some of the team members of Students in Free Enterprise

along with two advisors from Flagler College.

**4. General Public Presentations and Comments (3 minutes per presentation with maximum total time limit of 20 minutes).**

Bill Hamilton, 7000 Charles Street, stated that there were options available to the Commission with regards to Tremerton Street. He said that he had spoken with Ryan Wheeler, the State Archeologist's boss, in Tallahassee the previous week. He advised the Commission that there was an emergency archeological fund designed for projects similar to the one on Tremerton Street, and he distributed a copy of the statute regarding the fund. He divulged that there was \$2 million available on a quick-as-needed basis. He said that the fund had only been used once, it was designed to preserve archeological sites, but the site had to have state, regional and national significance. He said that if it turned out that there were more burials on the site than just on lot number one and if it was not feasible to move all of the bodies to one place, it might be to the City's advantage to buy and secure the entire site. He emphasized that it was absolutely possible at that time.

Mr. Hamilton suggested that the City talk with Mark Middlebrook, Land Acquisition and Management Program Director for St. Johns County, as he had been Mayor Delaney's land acquisition person, and they had bought 40,000 acres in the Better Jacksonville Program. He said that currently Mr. Middlebrook had submitted two Trusts for Public Land Grants applications for St. Johns County, and it was feasible that the boundaries could be expanded to include Tremerton Street. He said that the money could be available if there was a

little bit of thinking outside the box, and if the seller was willing to participate with the City. He suggested that it would not fly well with the rest of the U.S. if a significant site in St. Augustine's history was dug up and moved.

Commissioner Burk questioned whether Mr. Hamilton had spoken with the owner of the property, and the response was negative.

Mr. Harriss stated that the property owner had been more than accommodating and had gone to lengths to preserve the bones where they were. He said that the bones were not located over the entire site; therefore, suggesting that the City buy the whole site was not necessary.

Commissioner Burk questioned whether the City was certain that there were no bones on the entire site.

Mr. Harriss responded that the City had done a dig on a large part of the site to make that determination. He said that he had met with Mark Middlebrook, but currently buying the property was not a feasible alternative.

Mr. Hamilton said that it was indicated in Carl Halbirt's public records that other remains had been found outside the established burial area, and they were dated pre-Christian. He said that he was not certain what the City Manager was disagreeing with him about, as he was suggesting if there was a lot of bone removal and if the City chose to protect the entire site that there was an alternative.

Mr. Harriss said that the boundaries for the site had not been finalized, but thus far the findings on the site had been inconsequential compared to lot one. He agreed that if the situation extended past

lot one the City would research buying part of the property; however, the City did not have the money to buy the entire site, even with \$2 million. He noted that the property owner had paid significantly more than \$2 million for the property. However, he added that although the City was not denying any government purchase of the property the goal was to preserve the land and if the owner was willing to offer part of the property it would be a better situation, as the taxpayer would not pay the bill

Commissioner Crichlow questioned whether the pre-Christian bones found outside of lot one was classified the same as the bones found in lot one.

Mr. Hamilton said that outside of the main burial area additional human remains had been located, and the remains predated the mission site.

Commissioner Crichlow noted that they were not part of the burial site, as they were dated prior to the burial site.

Mr. Hamilton questioned whether the City would have an archeologist on the site if construction began.

Commissioner Crichlow replied that Mr. Halbirt would monitor the construction.

Mr. Harriss continued that the City would oversee the construction due to the significance of the find. He added that the City performed the same diligence for any artifacts with any significant site.

Mr. Hamilton stated that he also had distributed the law regarding human burials, and he noted that the state archeologist had jurisdiction over unmarked human burials. He added that it was a felony to disturb human remains, but if the remains were

inadvertently disturbed it was considered a misdemeanor.

Mayor Gardner stated that unfortunately the state did not have jurisdiction over the land where burials grounds were found. He questioned whether the City would have to match any portions of the state funds that Mr. Hamilton had referred to.

Mr. Hamilton replied that there was no match required, as the funds were for out right purchase. He said that the Florida Community Stress Grant for a community like St. Augustine required a 25% match, but if the Emergency Archeological Fund was willing to work with the Trust for Public Land maybe the \$2 million could act as a match. He reiterated that it was a potential alternative if the City found the burial site was more extensive. He noted that the area had been identified as an archeological site for a long time. He added that the site was bigger than the convenience of lot one.

Commissioner Jones questioned the timing involved with the suggestion considering that the owner of the property had plans for development.

Mr. Hamilton replied that he thought that the \$2 million was meant for quick relief for similar projects in imminent danger due to development. He added that the property owner had not been aware of the situation and should not be punished financially or otherwise, but now that he was aware of the situation it was important for the City and the greater area to preserve the site.

Commissioner Jones questioned what quick release meant.

Mr. Hamilton replied that the procedure was described in the material he had distributed. He added that his

suggestion would be a huge resource to the City, and he pointed out that the people who worked for the emergency fund also worked for the City.

Commissioner Lennon questioned whether the money was distributed by "first come first served."

Mr. Hamilton replied that the money had only been used once in the history of the program, because of the significance of the historical requirements; however, St. Augustine had a claim to history. He suggested that there were a lot of people that would be willing to work with the City to put the matter together should the site prove more significant.

Mayor Gardner said he believed that he spoke for the entire Commission when he recommended that as much of the site should be preserved as possible. He said that the site had statewide, national and international significance, but it was not right for the general populous to insist that the City buy the site, and he referenced the situation with the Ponce site.

Mr. Hamilton pointed out that there was a significant difference to the state between the site in question and the Ponce historic golf course. He concluded that it was the Commission's responsibility to pursue preservation of the site.

Mayor Gardner directed the City Manager to contact Mark Middlebrook and Ryan Wheeler in regards to the matter.

Mr. Hamilton interjected that the City Manager should pursue the state archeologist and Ryan Wheeler. He noted that there was a lot of money available that the City should tap into.

Commissioner Jones pointed out that some of the aforementioned trust money had been procured for the Fort Mose project.

## **5. PRESENTATIONS AND STAFF REPORTS**

### Non Agenda Item – 4<sup>th</sup> of July

Paul K. Williamson, Director, Public Affairs, reported the proposed events for the 2004 4<sup>th</sup> of July weekend.

## **6. ITEMS BY CITY ATTORNEY**

(None Scheduled)

## **7. ITEMS BY CITY CLERK**

(None Scheduled)

## **8. ITEMS BY CITY MANAGER (Includes Consent Agenda – noted with an asterisk)**

### 8.A./ Consent Agenda

#### 8.A.1/ Preview of upcoming Commission Meetings.

#### 8.A.2/ Consideration of a License Agreement for Use of City Property.

## **MOTION**

**Commissioner Lennon MOVED to approve the consent agenda. The motion was SECONDED by Commissioner Jones and approved by UNANIMOUS VOICE VOTE.**

### 8.B/ Discussion Items

#### 8.B.1/ Consideration of an appointment to the Architectural Review Committee for the San Sebastian Development.

Mr. Harriss reported that the City had an obligation to appoint a representative to the Architectural Review Committee for the San Sebastian Development, and he added that the person did not have to be a Commissioner. He said that the development team would choose a representative and the two members would choose the third member of the team. He explained that the committee would select minor architectural guidelines review items, but the overall elevation and site plan would go before the City Commission for approval.

#### **MOTION**

**Commissioner Burk MOVED to appoint Commissioner Crichlow as representative. The motion was SECONDED by Commissioner Jones and approved by UNANIMOUS VOICE VOTE.**

#### **8.B.2/ Discussion concerning the Sightseeing Motor Vehicles Franchise Fees.**

Mark Litzinger, City Comptroller, stated that during a prior meeting the Commission had expressed a desire to raise the franchise fees for Historical Tours and the St. Augustine Trains at the next available opportunity. He said that currently the two operations were paying the City 2%, and with the Commissions approval the City could increase the fees by .5%. He explained that both companies had to be notified 60 days prior to the effective date, and Historical Tours had a September 1<sup>st</sup> effective date and St. Augustine Trains had a January 1<sup>st</sup> effective date. He said that the new franchise agreement that would go into effect October 1, 2005 allowed the City to raise the fees .5% every three years; therefore, it would be the last opportunity to raise the fee before 2008. He said that with the

Commissions approval he would notify both companies in writing.

Mayor Gardner questioned when the increase would go into effect.

Mr. Litzinger replied that after notification the increase would go into effect on their effective dates of September 1<sup>st</sup> and January 1<sup>st</sup>.

Commissioner Burk remarked that the companies expected the increase.

Commissioner Crichlow questioned when the City last raised rates.

Mr. Litzinger replied that he was not certain, but it was at least two years ago, and prior to that it had been a long time since raising the rates.

Commissioner Crichlow questioned the amount the City realized from the fees.

Mr. Litzinger responded that for the two franchises the City realized approximately \$80,000 in franchise fees and with a .5% increase it would be roughly \$20,000 more, which would go into general revenue.

#### **MOTION**

**Commissioner Burk MOVED to raise both (sightseeing trains) franchise fees .5% when the renewal was due. The motion was SECONDED by Commissioner Crichlow and approved by UNANIMOUS VOICE VOTE.**

Mr. Litzinger stated that the City could increase the franchise fees .5% every three years, and he questioned whether the Commission would like him to report to them at that time or make the increase automatic, because the companies had 15 year franchises with

three .5% increases to a maximum of 5% during that time period.

Mr. Harriss recommended that they concentrate on the current increase and report to the Commission prior to the next three year effective dates.

Commissioner Lennon suggested that if the Commission made the increases mandatory it would allow the companies to budget their future expenses.

Mr. Harriss pointed out that they could not presuppose what a future Commission might want to do.

Non Agenda Item – Memorandum of Understanding Between the City of St. Augustine and the Coastal Florida Police Benevolent Association

Timothy A. Burchfield, Chief Administrative Officer, stated that the item was for a change in the current contract modifying Article 19, Section 13 of the collective bargaining agreement dealing with the donation of sick time. He said that currently officers were allowed to donate sick time to other people within the police department that had exhausted their leave time for medical reasons, but it did not extend to family members. He said the amendment extended the donation to family members as well as other members of the department.

Commissioner Burk questioned whether the amendment represented any cost to the City, and the response was negative.

Mr. Burchfield stated that Pat McGuire of the Police Union and the City Manager had approved the amendment, and it only required the Commissions approval.

**MOTION**

**Commissioner Lennon MOVED to approve (the memorandum). The motion was SECONDED by Commissioner Jones and approved by UNANIMOUS VOICE VOTE.**

**9. ITEMS BY THE MAYOR AND COMMISSIONERS**

A brief discussion transpired regarding the fact that the City had been hit by lightning for the second time within weeks. The first strike damaged the AC unit at City Hall, and the second hit was on a tower at Public Works.

Commissioner Crichlow - Stormwater

Commissioner Crichlow noted that recently stormwater was lingering on St. George Street in front of the Bishop Baker Center longer than it had since the City had worked on the stormwater situation.

Mr. Harriss replied that staff would check the drains.

Commissioner Crichlow announced that the Thursday night free concerts on the Plaza had commenced.

Commissioner Lennon – Cubo Line

Commissioner Lennon said that he had received an e-mail from Carl Hofer questioning when the Cubo Line project would continue.

Mr. Harriss explained that due to the construction for the VIC parking garage there was a distinct possibility that Cordova Street might be re-routed between the existing redoubt and the School Board building. He said that if the street was reconfigured the pedestrian flow would be altered, as well as where the Cubo Line would be constructed.

Commissioner Lennon said that Mr. Hoefler had been involved with the project for so many years, and he wanted the project completed.

Mr. Harriss said that currently the City resources were going to other areas and the project was not a high priority until it was clear where it would be constructed.

#### Commissioner Jones – Leonardi Street

Commissioner Jones noted that the work reconfiguring Leonardi Street had commenced.

#### Mayor Gardner – Alcazar Room Video System

Mayor Gardner questioned the status with the new video system for the Alcazar Room.

Mr. Harriss stated that the new system was being used for the first time during the meeting.

Mayor Gardner announced that there would be a workshop regarding horse drawn carriages the following day, and a benefit to raise funds for the proposed skateboard park would be held at Café 11.

### **10. Appeals and Public Hearings**

(None Scheduled)

### **11. RESOLUTIONS AND ORDINANCES (To include public hearing)**

#### **11.A/ Resolutions**

**11.A.1/ Consideration of Resolution 2004-13, deferring the payment of water and sewer unit connection fees for single-family residential houses qualifying as affordable housing.**

Mr. Burchfield said the City had been contacted to help further affordable housing within St. Johns County and the City of St. Augustine, which was a matter the City was committed to. He said that during the County Commission's last meeting they had passed a resolution allowing for deferment of utility fees for contractors building affordable housing until they were ready for a certificate of occupancy. He said that the resolution before the Commission allowed for the deferment.

Mr. Burchfield stated that in his rush to draft the ordinance he had made some errors which he listed as follows:

- First and second whereas clauses were corrected to add *housing element* of the City of St. Augustine
- In Section 3 *or St. Johns County* was added the end of the sentence

#### **MOTION**

**Commissioner Burk MOVED to approve the amendment to Resolution 2004-13 as stated by Mr. Burchfield. Commissioner Lennon SECONDED the motion.**

#### **VOTE ON MOTION**

**AYES: Burchfield, Lennon, Jones, Crichlow, Gardner**

**NAYES: None**

**MOTION CARRIED UNANIMOUSLY**

#### **MOTION**

**Commissioner Burk MOVED to adopt Resolution 2004-13. Commissioner Crichlow SECONDED the motion.**

#### **VOTE ON MOTION**

**AYES: Burk, Crichlow, Jones, Lennon, Gardner**

**NAYES: None**

**MOTION CARRIED UNANIMOUSLY**

**11.B/ Ordinances - First Reading**

(None Scheduled)

**11.C/ Ordinances - First Reading - Public Hearing Required** <sup>1</sup>

**11.C.1/ Public Hearing - Ordinance 2004-11, concerning a petition to vacate a portion of Tremerton Street.**

Mark Knight, Director, Planning and Building Department, stated that the ordinance was to vacate a small portion of Tremerton Street south of South Street. He explained that the vacation had gone before the Commission as a resolution and was approved with the understanding that the property could not be used for lot coverage. He said that the applicant brought the amendment to the PUD to the PZB to request that the property be added to the PUD but eliminated from lot coverage. He said that the PZB had tabled the matter until August because a burial site had been discovered on the property. He said the board was not concerned about vacating the property, but they were hesitant about the resolution of the burial site.

Mr. Knight stated that currently the applicant had submitted a revised final development plan that was approved as an eight-lot subdivision and one lot was the burial grounds. He said the applicant had also proposed an alternative ten-lot subdivision with one lot preserved for the burial site and nine single family homes, which was pending PZB review. He added that it was the first hearing for the street vacation and the applicant had requested moving forward with the vacation to concur with the final plat.

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<sup>1</sup> A brief recess from 6:01 until 6:15 p.m.

The Commissioners examined the revised final development plan, and Commissioner Burk noted that they had not yet approved that particular development plan, and she questioned whether the PUD allowed the applicant to construct multifamily structures.

Mr. Knight replied that the PUD still allowed multifamily construction, although the applicant had agreed to build a single family residential development.

Commissioner Burk questioned whether the multifamily facet would be removed.

Mr. Knight said that removing that portion of the PUD had not been proposed, but he had spoken with the applicant's attorney about the PUD amendment being modified to eliminate multifamily.

Commissioner Burk questioned whether the PUD would also be modified to include the vacated portion, and the response was affirmative.

Mr. Knight stated that the PZB had not taken final action because the portion had not been vacated, but they had not wanted to take any action until there was a clearer understanding of the burial site.

Mayor Gardner questioned whether the development plan was contingent upon the street vacation, and the response was affirmative.

Commissioner Burk stated that the vacated portion of the property was a separate criterion from the PUD. She said that the matter was whether the City had use for the land or wanted to vacate it. She expressed concern that since the Commission approved the resolution the bones had been found,

and there could be bones on the property proposed for vacation.

Mr. Knight said that the City had not tested that area, as it was a stormwater inlet; therefore, the area had been disturbed in the past.

Commissioner Burk stated that she wanted to table the matter, as she could not endorse the vacation until they knew whether there were bones on the land. She said that they should not compound the City's involvement in the problem by vacating the land; moreover, she would not pass the ordinance on first reading until she knew whether there were bones on the property.

Commissioner Lennon said that there was a storm drain in the location, so the land had been disturbed years earlier.

Commissioner Burk stated that they did not know the extent of the property or whether there had been an archeological dig when the drain had been installed. She stated that until she had those questions answered she would not go forward.

Commissioner Lennon wanted to know whether the Commissioners wanted the City to remove the stormwater drain.

Commissioner Burk said that she wanted the City archeologist to evaluate and tell them whether the site had bones in it or whether it was part of the burial site.

Mayor Gardner questioned whether the archeologist had examined the site in question.

Mr. Knight replied that the area was pavement and stormwater inlet; therefore, examining the property would require tearing up the street.

Commissioner Lennon added that the pipe would have to be removed to see what was underneath it.

Mr. Knight said that they could not test for any indication prior to breaking up the street.

Commissioner Burk pointed out that if the City vacated the area the developer would break up the pavement. She questioned whether the City would retain the easement.

Mr. Knight said that the developer would relocate the stormwater drain outside of the area.

Mr. Harriss explained that if the property was no longer a street they would move the drain over.

Commissioner Crichlow stated that he saw a utility easement running through the development site.

Mr. Harriss said that the City would need access to water and sewer utilities. He said the plan indicated a sanitary sewer, but he was not certain whether it was active.

Commissioner Crichlow questioned whether the City would abandon the easements on the property.

Mr. Harriss replied that they could if there was no utility need. He said that the City would have to determine whether other utility providers had a need for it, at which point the City would abandon the easement as part of the vacation. He said that often the City retained a utility easement.

Commissioner Crichlow questioned whether the applicant could build on an easement.

Mr. Harriss replied that a permanent structure could not be built, but a driveway could be.

Commissioner Burk clarified that she was not opposed to vacating the piece of property, but she felt they should slow down until the burial site was defined. She added that she liked the plan and the neighbors were satisfied. She stated that the City might have a valuable use for the property in question if the burial site extended to that portion of the property. She said if it was proven not to be part of the burial site she would be willing to discuss the vacation further. She added that if it was proven that the area was part of the burial site she doubted that the City would vacate the property.

Commissioner Jones questioned whether it made sense to have staff tear up the property in question for examination.

Mr. Knight pointed out that it was a timing issue for the developer.

Commissioner Burk stated that the development had been in the works for over a year and another couple of weeks could not do any harm.

George McClure, 170 Malaga Street, on behalf of Empire Development, said that when the project had gone before the Commission last an archeological investigation had not been conducted. He said that at that time the concern was how the development would fit into the community. He said that his client had developed a multifamily plan that the neighbors objected to, hence his client had developed a single family plan. He said they had used a PUD, because the land use and zoning classification permitted restaurants etc. by exception, and the Commission wanted to be

certain the property could only be used for residential.

Mr. McClure said that regarding the street vacation the Commission had originally approved (before the burial ground was discovered) the proposal as long as the vacated area was not included in the lot coverage. He said the area in question was slightly in excess of 200 square feet. He said that his client was aware of the utility easement and they were designing around it.

Mr. McClure said that the City archeologist had discovered the old mission located on the grounds that ministered to Native Americans and provided a burial site in the floor of the mission. He said that the archeologist had investigated the entire site but not the area under the City pavement. He said that the conclusion of the archeological testing indicated that the significant archeological assets on the site had been identified and were contained in the lot set aside for preservation. He clarified that it would not be a public park, but it would be a permanent open space in which the remains would not be disturbed.

Mr. McClure said that his client had met with representatives of the Native American community and received their blessing about the proposal. He said that in addition his client had offered to relocate any other Native American remains to the permanently preserved area in the event of discovery during construction. He repeated that the archeologists thought it was unlikely that there were additional bones on the site, but if something was found in the 200-feet in question there was already an understanding of how to properly deal with it, which could be written into the PUD.

Mr. McClure stated that it would be appropriate to pass the ordinance on first reading, because his client had to go back to the PZB on August 3<sup>rd</sup>. with the inclusion of the vacated property and new site plan for preliminary plat review. He said that because his client already had to go before the PZB, he could amend the PUD to delete the reference to multifamily housing and include a narrative about the preservation site as part of the PUD zoning. He added that if the request was approved, his client would also be doing the City a favor by improving the drainage on Tremerton Street by reinstalling an inlet and granting the City an easement for the positive outfall for the south end of Tremerton Street.

Mr. McClure recommended approving the ordinance on first reading and scheduling the second reading for the Commission meeting after the PZB meeting on August 3<sup>rd</sup>. He said that way his client could go back to the Commission with an approved preliminary site plan and a PUD indicating only single family development. He stated that it would include preservation of the burial site, and the proposed vacated area would be examined for archeological findings prior to any development. He said remains would be relocated to the mission site at his client's expense. He explained the timeframe and said that a substantial delay, should the Commission table the matter, would prove to be a hardship for his client.

Commissioner Burk questioned whether the City archeologist would be able to examine the area in question before the meeting for second reading, and the response was affirmative.

Mayor Gardner questioned whether the developer intended to do a conservation easement on the property in question.

Mr. McClure replied that they could; however, he said they would check other alternatives to insure permanent preservation.

Mayor Gardner noted that a conservation easement would be a credit to the developer financially while preserving the property.

Mr. McClure noted that it was an excellent suggestion.

Mayor Gardner opened the public hearing; however, there was no response.

#### **MOTION**

**Commissioner Lennon MOVED to place Ordinance 2004-11 on first reading, read by title only and approved. Commissioner Jones SECONDED the motion.**

Commissioner Burk stated that she would vote to move the ordinance to second reading; however, it was not an indication that she would move the project forward if the aforementioned conditions were not met.

Mr. Wilson read the title as follows:

#### ORDINANCE NO. 2004-11

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, VACATING, DISCONTINUING AND ABANDONING THAT CERTAIN PORTION OF TREMERTON STREET, SOUTH OF THE WEST LINE OF SOUTH STREET, WITHIN THE CITY LIMITS OF ST. AUGUSTINE AND MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR RESOLUTION OF CONFLICT WITH

OTHER ORDINANCES; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**VOTE ON MOTION**

**AYES: Lennon, Jones, Burk,  
Crichlow, Gardner**

**NAYES: None**

**MOTION CARRIED UNANIMOUSLY**

**11.D/ Ordinances - Second Reading  
Public Hearing**

(None Scheduled)

**12.A/ General Public Comments (5  
minutes per individual).**

(None)

**12.B/ GENERAL PUBLIC  
PRESENTATIONS AND COMMENTS (15  
minutes per presentations)**

(None Scheduled)

**13. Adjournment**

There being no further business, the meeting was adjourned at 6:45 p.m. <sup>2</sup>

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MAYOR

\_\_\_\_\_  
CITY CLERK

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<sup>2</sup>Transcribed by Karen Rogers, Recording Secretary